



## **Head Athletic Trainer/Athletic Coordinator Job Posting**

**Position:** Head Athletic Trainer/Athletic Coordinator

**Location:** Seacrest Country Day School, 7100 David Blvd., Naples, FL 34104

### **About Us:**

Seacrest Country Day School, a PS-12th grade independent, college preparatory school in Naples, Florida, is seeking a dedicated and experienced Head Athletic Trainer/Athletic Coordinator to join our athletic department. This dual role involves providing comprehensive athletic training services to our student-athletes and coordinating various aspects of the athletic program. The ideal candidate will have a strong background in sports medicine, exceptional organizational skills, and a commitment to promoting the health, safety, and success of our student-athletes. Seacrest retains and recruits dynamic educators who value collaboration and partnerships, seek new, mission-appropriate methodologies, and love working with children.

### **Our Mission:**

Seacrest Country Day School fuels intellectual engagement, teaches ownership of the educational environment, cultivates quality of character, and inspires students to lead lives of significance.

**Position Overview:** Seacrest is seeking a dedicated and experienced Head Athletic Trainer/Athletic Coordinator to join our athletic department. This dual role involves providing comprehensive athletic training services to our student-athletes and coordinating various aspects of the athletic program. The ideal candidate will have a strong background in sports medicine, exceptional organizational skills, and a commitment to promoting the health, safety, and success of our athletes.

### **Key Responsibilities:**

#### **Athletic Training:**

- Provide preventative care, diagnosis, treatment, and rehabilitation for all athletic injuries and conditions.
- Develop and implement injury prevention programs and educational initiatives for student-athletes.
- Conduct pre-participation physical exams and coordinate medical referrals and follow-ups.
- Manage and maintain athletic training equipment and facilities, ensuring they are safe and in good condition.
- Maintain accurate and up-to-date medical records for all student-athletes.
- Develop and oversee emergency action plans for all athletic events and practices.
- Communicate effectively with coaches, parents, and healthcare professionals regarding the status and care of injured athletes.
- Attend all home athletic events and practices, providing on-site medical coverage.

#### **Athletic Coordination:**

- Assist the Athletic Director in scheduling games, practices, and transportation for all athletic teams.
- Coordinate the use and maintenance of athletic facilities and equipment.



- Support the Athletic Director in the recruitment and retention of coaches and student-athletes.
- Assist in the development and enforcement of athletic department policies and procedures.
- Foster a positive, inclusive, and supportive environment for all student-athletes and coaches.
- Promote and coordinate athletic department events, such as awards ceremonies and banquets.
- Ensure compliance with all school, conference, and state athletic regulations and guidelines.
- Perform other duties as assigned by the Athletic Director.

**Qualifications:**

- Bachelor's degree in Athletic Training, Sports Medicine, or a related field (Master's degree preferred).
- Certification by the National Athletic Trainers' Association (NATA) and licensed as an athletic trainer in Florida.
- Previous experience as an athletic trainer, preferably in a school setting.
- Strong knowledge of sports medicine, injury prevention, and rehabilitation techniques.
- Experience in athletic program coordination or athletic administration.
- Familiarity with high school athletic programs and regulations.
- Strong leadership and mentoring skills.
- Excellent communication, organizational, and interpersonal skills.
- Ability to work collaboratively with coaches, administrators, parents, and healthcare professionals.
- Commitment to the health, safety, and well-being of student-athletes.
- Valid CPR and First Aid certification.

**Competitive Compensation & Benefits** – Full-time employees receive a comprehensive benefits package, including medical, dental, vision, disability, life insurance, and Seacrest's 403(b) retirement program.

**Please Note:** Employment at Seacrest requires fingerprinting and background checks as part of our eligibility process.

**Seacrest Country Day School is an Equal Opportunity Employer.**